

AIREDALE AND PENNINE MOTOR CAR CLUB RULES AND REGULATIONS (2014)

- 1. TITLE.** The name of the Club shall be "AIREDALE AND PENNINE MOTOR CAR CLUB, hereafter referred to as "The Club".
- 2. OBJECTIVES.**
- (a) to further interest in motoring and motor sport.
 - (b) to promote motor competitions in accordance with the requirements of the MSA.
 - (c) to arrange tours, lectures, discussions, social and other meetings.
 - (d) to afford members such benefits and privileges as it may be possible to arrange.
- 3. CONSTITUTION.** Everyone shall be eligible for membership.
The membership shall consist of Honorary Life Members, Ordinary Members, and Junior members. Junior members are those members under the age of 18 years. Junior members must join the club as part of a family membership.
- 4. MANAGEMENT.** The authority and responsibility for the transaction of the business of the Club and for its management shall be vested in a Committee who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established, other than those hereby expressly directed or required to be exercised or done by the Club in General Meeting.
- 5. ELECTION OF OFFICERS.** Chairman, Secretary, Treasurer and Committee shall be elected at the Annual General Meeting and subject to termination of office by resignation or otherwise, shall remain in such office until successors are appointed at the next Annual General Meeting. Following their appointment, the Deputy Chairman shall be elected from within the Committee, by the Committee.
The Committee shall have power to co-opt other members as they deem necessary.
The retiring officers and other members of the Committee shall be eligible for re-election.
Junior members will not be eligible to hold a position on the committee nor are they eligible to be elected as ex-officio members.
- 6. COMMITTEE.** The Committee shall consist of not more than eight members, exclusive of the Treasurer, Secretary and Chairman, who shall be ex-officio members of the Committee.
One half of the members of the Committee, including ex-officio members, shall form a quorum.
The Committee shall have the power to appoint a Sub-Committee of not less than 3 (three) persons to meet on its behalf in respect of any matter which is specifically referred to such a Sub-Committee.
- 7. MEETINGS OF THE COMMITTEE.** The Committee shall meet on the 2nd Monday of each month or whenever summoned by the Secretary, who may convene a meeting of his/her own accord, or shall do so by direction of the Chairman, or on a requisition signed by one half of the Committee.
- 8. ABSENCE FROM COMMITTEE.** Any member of the Committee who shall, without sufficient reason, absent himself/herself from 3 (three) consecutive Committee meetings, will be understood to have resigned his/her position upon the Committee.
- 9. DUTIES OF THE SECRETARY.** It shall be the duty of the Secretary to attend, in person or by deputy, all meetings of the Club and all meetings of the Committees and to take minutes of the proceedings. Such minutes shall be recorded be presented for confirmation at the following meeting.
- 10. BANKING.** All monies of the Club shall be banked by the Treasurer in the name of the Club and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the committee. All withdrawals from accounts shall be subject to any two signatures of a number of Club officers, whose specimen signatures have been lodged with the Bank.
- 11. ELECTION OF MEMBERS.** Application for Candidates for membership of the Club shall be submitted to the Committee by the Secretary and the election of such Candidates shall be at the discretion of the Committee. The name, address and contact details of the Candidate, shall be stated on each application submitted to the Committee.
Junior members must be included within a family membership and accompanied to all events by a responsible adult. Applications for family membership that includes junior(s). Junior membership will cease on the members eighteenth birthday when they will become and ordinary member. Membership of the Club shall continue only for the period covered by the current subscription and members shall be subject to re-election annually by the Committee.

12. VOTING AT COMMITTEE MEETINGS. Each Committee member present at the Meeting of the Committee shall be entitled to exercise one vote. The Chairman shall not vote except in the exercise of a casting vote.

The Committee shall vote by secret ballot if any member present so demands.

13. SUBSCRIPTION. The annual subscription for membership shall be such an amount as decided by the Committee and approved by the members at the Annual General Meeting.

14. PAYMENT OF SUBSCRIPTIONS. Subscriptions shall be paid by Candidates for membership at the time of their application for membership and shall be due for renewal upon re-election at the next Annual General Meeting.

15. NON-PAYMENT OF SUBSCRIPTION. Any member of the Club who has not paid his/her subscription within 2 (two) clear months of the date on which it became due shall be notified of the fact by the Secretary or Treasurer and one month thereafter any member who has still failed to pay his/her subscription may, unless sufficient reason be shown to the satisfaction of the Committee, be taken off the Register of Members forthwith.

No member whose subscription is in arrears shall be eligible to take part in any competition promoted by the Club under the General Competition Rules of the MSA.

16. RESIGNATION. Any member wishing to resign his/her membership shall give notice in **WRITING** of such desire to the Secretary on or before the date on which his/her subscription would have become due for renewal in any year, otherwise he/she shall be liable to pay his/her subscription for the ensuing year.

Any member ceasing voluntarily or otherwise to be a member of the Club shall thereupon cease to have any claim upon the property of the Club or to enjoy any of the privileges of membership, but he/she shall remain liable for the payments of any debts to the Club due from him/her.

17. USE OF THE CLUB NAME AND ADDRESS. The name and address of the Club shall not be given by a member as his address for any trade, advertising or business purpose, or in connection with any legal proceedings.

18. LIFE MEMBERS. The election of Life Members shall be at the direction of the Committee.

19. HONORARY MEMBERS. The Committee may elect as Honorary Members, all members of Royal Families and any persons distinguished for their political, scientific, literary, industrial and administrative capacities, or who have been distinguished in promoting the cause of motoring in general, or of the Club in particular.

20. EXPULSION OF MEMBERS. It shall be the duty of the Committee if at any time they be of the opinion that the interest of the Club so require, by letter to invite any member to withdraw from the Club within a time specified in such a letter and in default of such withdrawal to submit the question of his expulsion to a meeting of the Committee to be held within 6 (six) weeks after the date of such letter. Members of the Committee will be given at least 7 (seven) days notice that a question of withdrawal or expulsion is to be discussed at the Meeting of the Committee.

The member(s) whose expulsion is under consideration shall be given at least 7 (seven) days notice of such a meeting and shall be allowed to offer an explanation of his/her conduct verbally or in writing and if two-thirds of the members present shall then vote for his/her expulsion he/she shall thereupon cease to be a member of the Club.

21. ANNUAL GENERAL MEETING. The Annual General Meeting of the Club shall be held in the month of July in each year upon a date and at a time to be fixed by the Committee. The Annual General Meeting shall:

- (a) receive from the Committee a full statement of accounts showing the receipts and expenditure for the year ended
- (b) receive from the Committee a report of the activities of the Club during the said year
- (c) elect the Secretary, Treasurer, Chairman and Committee
- (d) decide on any Resolution which may be duly submitted to the Meeting.

22. VOTING. Every person with a right to be present may exercise one vote with the exception of Junior members who are not eligible to vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 25, a majority of votes decides a Resolution.

23. RIGHT TO BE PRESENT. No-one can take part in the General Meetings unless he has been duly elected as a member of the Club and has paid his subscription according to these Rules.

24. OBSERVANCE AND INTERPRETATION OF RULES. Every member binds himself/her self to abide by the Rules of the Club and also by any modifications thereof made in conformity with such rules and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.

25. ALTERATION OF RULES. Any alteration may be made in these rules by a General Meeting, provided:

(a) that details of the proposed alteration or alterations are included in the notice of the General Meeting.

(b) that the resolution proposing such alterations is carried by two-thirds of those present and voting at such General Meeting.

26. EVENTS. All motor competitions promoted by the Club shall be held under the General Competition Rules of the MSA and in accordance with any other requirements of the MSA.

Any member convicted of an offence arising out of his being in charge of a motor vehicle in any Club event or on Club business, shall, thereupon, be liable to expulsion from the Club, under Rule 20.

27. COPIES OF RULES. Every member shall be furnished with a copy of the Club Rules and Regulations upon election.

28. TROPHIES. Trophies shall remain the property of the Club and shall be returned to the Club annually, or upon the request of the Secretary. Awards may be presented for permanent retention.

29. DISSOLUTION. The Club may be dissolved on the requisition of the majority of the committee members.

If the Resolution of Dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club and if there be any surplus assets on realisation these shall be disposed of by the Committee in accordance with the directions of the meeting.

Such disposal shall be either:

(a) in accordance with the objects of the Club (Rule 2)

(b) to a Registered Charity(ies).